



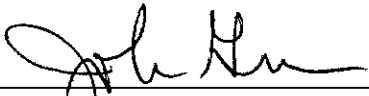
JOINT CONFERENCE COMMITTEE MINUTES

December 9, 2019, from 12:30 – 1:30 pm

Contra Costa Regional Medical Center, 2500 Alhambra Ave, Martinez – Bldg. One 1st floor conf. room

<i>ATTENDANCE</i>	
<p><i>VOTING MEMBERS PRESENT: Supervisor John Gioia, District I; Supervisor Federal Glover, District V; Stuart Forman MD, Chair, Critical Care; Rohan Radhakrishna MD. VOTING MEMBERS ABSENT: None. NON-VOTING MEMBERS PRESENT: Anna Roth RN, Health Services Director; Pat Godley, Health Services COO CFO; Samir Shah MD, Chief Medical Officer; Kristin Moeller MD, Medical Staff President. NON-VOTING MEMBERS ABSENT: Jaspreet Benepal RN, Acting Chief Executive Officer. GUESTS PRESENT: Chris Farnitano MD, Contra Costa Health Officer; Erika Jenssen, Assistant to the Health Services Director; Helena Martey RN, Acting Chief Nursing Officer; Dorette McCollumn, HS Personnel/ Payroll Director; Duffy Newman, Organizational Development and Patient Partnerships; David Runt, CCRMC Chief Operating Officer; Gabriela Sullivan MD, Ambulatory and Specialty Medical Director; Sonia Sutherland MD, Medical Director of Quality and Safety; Sergio Urcuyo MD, Hospital Medical Director; Nancy Hendra RN, Director of Infection Prevention and Control; Nooshin Abtahi, Health Services Administrator; Jill Ray, Board of Supervisors District II; Randy Sawyer, CCHS HazMat/ Environmental Health; JoAnne Linares, HS Personnel; Dianne Dinsmore, HR Director; Tina Pruett, HR Manager; Shannon Dickerson, Quality Management Coordinator; Sandra Sanusi, PACU Charge Nurse.</i></p>	
AGENDA ITEM	RECOMMENDATION
<p>I. CALL TO ORDER and INTRODUCTIONS Meeting Chair- Supervisor John Gioia, District I</p>	
<p>II. APPROVAL OF MINUTES Supervisor Gioia</p> <p><i>In open session, voting members of Contra Costa Regional Medical Center Joint Conference Committee voted to accept the July 29, 2019, Joint Conference Committee Minutes.</i></p>	<p><i>Motion:</i> <i>By Forman to approve</i> <i>Seconded by Radhakrishna</i></p> <p><i>Ayes:</i> <i>Glover, Gioia, Forman,</i> <i>Radhakrishna</i></p> <p><i>Absent: None</i></p> <p><i>Abstain: None</i></p>
<p>III. PUBLIC COMMENT Supervisor Gioia <i>No public comment.</i></p>	
<p>IV. JOINT CONFERENCE REPORT; 2020/21 Budget Planning Patrick Godley, Health Services CFO/COO</p> <p><i>Presented the Joint Conference Report. Discussed patient volume, average length of stay.</i> <i>Average Medical non-acute days – 23%, average Psych non-acute days – 26%.</i></p> <p><i>Summarized financial situation. Medi-Cal non-recurring revenue will not be available after the current fiscal year. COLA increases will take effect next year. Budget planning is ongoing.</i></p>	<p><i>Motion:</i> <i>By Forman to approve</i> <i>Seconded by Radhakrishna</i></p> <p><i>Ayes:</i> <i>Glover, Gioia, Forman,</i> <i>Radhakrishna</i></p> <p><i>Absent: None</i></p> <p><i>Abstain: None</i></p>

AGENDA ITEM	RECOMMENDATION
<p>V. ADMINISTRATIVE UPDATE - Samir Shah MD, Chief Medical Officer</p> <p>A. Hospital Facilities Seismic Safety Act David Runt, CCRMC COO</p> <p><i>California Assembly Bill 2190 requires that before January 1, 2030, hospital facilities are required to meet seismic standards. It will be necessary to build a new cafeteria, kitchen, and supporting generator housing.</i></p>	<p><i>Inform</i></p>
<p>B. CCRMC 24/7 Welcoming Policy Nancy Hendra, Director of Infection Prevention and Control Dorette McCollum, HS Personnel/Payroll Director</p> <p><i>A video was presented as an overview to the Welcoming Policy. The policy and accompanying patient guide were presented.</i></p> <p><i>The Welcoming Policy and associated issues with staff, patients and visitors was discussed.</i></p>	<p><i>Inform</i></p> <p><i>Administration will work with Nursing staff on issues related to the Welcoming Policy.</i></p> <p><i>Bring update to the next meeting.</i></p> <p>N. Hendra D. McCollum</p>
<p><i>Public Comment by Angie Cottone RN, PPC Chair</i></p>	
<p>C. HS Personnel/H.R. – Hiring Process Update Dorette McCollum, HS Personnel/Payroll Director</p> <p><i>Working on reducing length of time from selection to start date. Baseline beginning September 2018: average of 65 days. As of end of November 2019: average of 37 days, a reduction of 43%.</i></p> <p><i>Discussion on the timeline from application to selection; timeline impacted by personnel management regulations. The regulations and the needs of Health Services are being discussed with the Unions so length of time to selection can be reduced.</i></p>	<p><i>Inform</i></p> <p><i>Report back at a future meeting.</i></p> <p>D. Dinsmore D. McCollum</p>
<p>D. Update on Long Stay Non-Acute Medical Inpatients Sergio Urcuyo, Hospital Medical Director</p> <p><i>Presented situation with placements of long-term non-acute care patients, and progress toward solving placement issues.</i></p>	<p><i>Inform</i></p>
<p>E. Pay for Performance: Public Hospital Redesign and Incentives in Medical (PRIME) and Quality Incentive Program (QIP) Nooshin Abtahi, Health Services Administrator</p> <p><i>Presented CCRMC performance on Pay for Performance measures. Additional funding will be granted for over performance.</i></p>	<p><i>Inform</i></p>
<p>VI. MEDICAL STAFF REPORT - Kristin Moeller MD, Medical Staff President</p> <p><i>Presented goals of the Medical Executive Committee, which include Quality and Safety, Communication, Clinician Well-being.</i></p>	<p><i>Inform</i></p>
<p>VII. SAFETY AND QUALITY UPDATES Sonia Sutherland MD, Medical Director of Quality and Safety</p> <p>A. Patient Safety and Performance Improvement Committee Meeting Highlights July 2019 to November 2019</p> <p><i>We are one of only two healthcare systems that met all PRIME metrics. CCRMC Leapfrog Grade: B. Discussed patient safety improvements.</i></p>	<p><i>Inform</i></p>

AGENDA ITEM	RECOMMENDATION
<p>B. 2019-2020 Safety and Performance Improvement Plan</p> <p><i>Presented for approval the Safety and Performance Improvement Plan, which focuses on improving key organizational functions within CCRMC and Health Centers to improve patient safety and quality of care.</i></p>	<p><u>Motion:</u> By Forman to approve Seconded by Radhakrishna</p> <p><u>Ayes:</u> Glover, Gioia, Forman, Radhakrishna</p> <p><u>Absent:</u> None</p> <p><u>Abstain:</u> None</p>
<p>C. 2018-2019 Safety and Performance Improvement Evaluation</p> <p><i>Presented the Safety and Performance Improvement Evaluation, including significant improvements in large-scale system-wide efforts.</i></p>	<p><u>Inform</u></p>
<p>D. 2018-2019 Highlights Safety, Quality and Experience</p> <p><i>Achievements in Safety, Quality and Experience of care were presented.</i></p>	<p><u>Inform</u></p>
<p>VIII. CONSENT AGENDA</p> <p>Revision of Joint Conference Committee Bylaws Kristin Moeller MD, Medical Staff President <i>Revised Joint Conference Committee Governing Authority Bylaws were presented for approval. The Bylaws address the legal and operating requirements of the Joint Conference Committee.</i></p>	<p><u>Motion:</u> By Forman to approve Seconded by Radhakrishna</p> <p><u>Ayes:</u> Glover, Gioia, Forman, Radhakrishna</p> <p><u>Absent:</u> None</p> <p><u>Abstain:</u> None</p>
<p>IX. ADJOURN to Professional Affairs Committee</p>	
<p>Minutes approved by Chair, Supervisor John Gioia, District I</p> <div style="display: flex; justify-content: space-between; align-items: flex-end;"> <div style="text-align: center;">  <hr style="width: 100%;"/> <p>Supervisor John Gioia</p> </div> <div style="text-align: center;"> <p>2/3/20</p> <hr style="width: 100%;"/> <p>Date</p> </div> </div> <p style="text-align: right;">Minutes by Wendy Katchmar</p>	